

DENTAL HYGIENE APPLICATION AND INFORMATION PACKET FOR FALL 2010

LAKE WASHINGTON TECHNICAL COLLEGE
11605 132nd Ave NE, Kirkland WA 98034-8506

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Please read this entire packet carefully and keep it for reference.

Make a copy of your completed application materials for your records.

RESOURCES

Information about admission process	Advising	www.lwtc.edu/advising/dh	425-739-8300
Questions about transferable credits	(Attendance at, or completion of the online information session at the website above is required before meeting with an adviser)		
Applying to college, transcripts, etc.	Enrollment Services	www.lwtc.edu/future/	425-739-8104
TEAS appointments & questions	Assessment/Testing	www.lwtc.edu/assessment	425-739-8115
Financial Aid information	Financial Aid	www.lwtc.edu/financialaid	425-739-8106
International Student Services		www.lwtc.edu/future/international	425-739-8145

The Dental Hygiene Program is accredited (approval-without reporting requirements) by the American Dental Association (ADA) Commission on Dental Accreditation. In addition, Lake Washington Technical College is accredited (approval-without reporting requirements) by the Northwest Association of Schools and Colleges. Approval (without reporting requirements) is an accreditation classification granted to an educational program indicating that the program achieves or exceeds the basic requirements for accreditation.

Application Submission Information

Please mail or hand-carry your application to the following address by the deadline of February 12, 2010:

Lake Washington Technical College – Enrollment Services W201

11605 132nd Ave NE

Kirkland WA 98034-8506

Consider paying for a Return Receipt Requested form if submitting application by mail.

(Write “Attn.: DH Admissions” on the lower-left corner of the envelope)

All materials listed on the Checklist for Dental Hygiene Application (page 7) should be in the envelope you submit; no changes or additions will be accepted after the deadline.

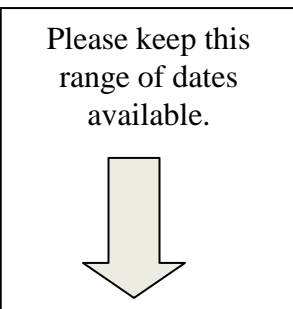
Important Reminders

Admission procedures for Lake Washington Technical College and the Dental Hygiene Program are subject to change. It is important to request a new information packet from Enrollment Services each application period (425-739-8104), or go to <http://www.lwtc.edu/dental>, Program Details, Admission Requirements. This packet contains the application requirements for Fall quarter 2010.

If you are re-applying, you must complete a current Dental Hygiene application and Form B, submit updated copies of transcripts, TEAS score sheet (Individual Performance Profile) and work verification forms **if anything has changed** since the previous application period. Contact Enrollment Services about reactivating your application file.

Schedule

- July/August 2009 Information and Application packet available.
- December 2009 All prerequisites must be completed by the end of Fall quarter 2009 or Fall semester 2009 to apply for Fall 2010. Any degree you plan to submit for education points must also be completed by this deadline. **Degree must show on an official transcript. No exceptions.**
- February 12, 2010 The following must be postmarked and submitted to **Enrollment Services** by this date.
- Checklist for Dental Hygiene application
 - LWTC Application for Admission
 - **Signed proof of: 2 of 3 Hepatitis B vaccinations OR proof of immunity**
 - Fall 2010 Dental Hygiene application
 - Fall 2010 Form B
 - Official, sealed college transcript(s) from all colleges; foreign transcripts must have a United States evaluation, and your degree must be recognized by the United States Standards for credit.
 - Copy of CDA certificate (if current Certified Dental Assistant)
 - TEAS test score sheet (Individual Performance Profile)
 - Work experience verification form(s) from employer(s) in sealed envelope(s)
- March 12-26, 2010 Interviews will be held for selected candidates on dates to be determined.
- April 16, 2010 Selected students will be offered a position in the Dental Hygiene class of 2012.



An email address will be required on the Dental Hygiene application.

The top applicants, by ranking, will be selected for an interview. All those interviewed will receive notification of their status after the selected students have been informed. There is no wait list for this program.

Due to the large volume of applications, it is not possible for Enrollment Services or the Dental Program to respond to phone calls, email, or in-person inquiries regarding your application status. Please check your application carefully prior to submission. Consider a Return Receipt Requested form if mailing.

Requirements for Application

Eligibility requirements for application to the Dental Hygiene Program:

- **Signed proof from doctor/clinic of: 2 of 3 Hepatitis B vaccinations OR proof of immunity**
- **TEAS test score sheet (Individual Performance Profile)**
- **All prerequisites completed by the end of Fall Semester 2009 or Fall Quarter 2009 with a minimum grade of 2.7 (B-) in each course (all eleven).**

Program Prerequisites

Math		Degree level [102 or above]	5
Chem& 121 (101)	Science	Introduction to Chemistry (Principles of...)	5
Chem& 131 (new)	Science	Biochemistry	5
Biol& 241 (211)	Science	Anatomy and Physiology I	6
Biol& 242 (212)	Science	Anatomy and Physiology II	6
Engl& 101		English Composition I (Written Expression)	5
Psyc& 100 (101)		General Psychology	5
Oral Communication		College level	5
Soc& 101 (Soci 110)		Introduction to Sociology	5
Biol& 260 (215)	Science	Microbiology	5
Nutr& 101 (Biol 106)	Science	Nutrition for Healthcare Professionals	5

- **A&P courses from other colleges with the equivalent of 5 LWTC credits will be accepted.**
- Chemistry must include both inorganic and organic components. Chem& 122 will be accepted in lieu of Chem& 131 if taken before Winter quarter 2010.
- All science courses must have been completed within the last 7 years
- Questions about credit equivalence and/or transferability should be directed to an advisor in Student Services at advising@lwtc.edu.

In the previous application period, the median values for those who qualified for interviews were: 3.60 GPA for Science prerequisites, 3.60 GPA for Other prerequisites, an Associates degree, 1400 hours minimum of work experience and a score of 33.35 on the HOBET.

TEAS

Applicants must take the Test of Essential Academic Skills (TEAS); **the test cannot be waived** as it is part of the Selection Criteria. The scores are good for two years. An official copy of the test score sheet will be supplied to the applicant for his/her file.

Choices for taking the TEAS:

1. Call the Lake Washington Technical College Assessment (Testing) Center at 425-739-8115; leave your name, telephone number, and first and second choices for test dates. Please arrive 15 minutes early and have your picture ID. Fees apply and must be paid prior to, or on the day of your testing appointment.
2. Contact colleges near you to find out if the TEAS is offered.

Study guides are available by contacting the LWTC Bookstore at 425-739-8108 or calling toll-free 1-800-292-2273. Contact the LWTC Assessment Center at 425-739-8115 with questions about the test and information about assistance to prepare to take the test. Leave a message and they will get back to you.

TEAS taken at testing centers other than LWTC: An official copy of the TEAS: Individual Performance Profile must be sent from the test center to the LWTC Admissions office.

Selection Criteria for Fall 2010

Part 1: Selection to Interview

Education (one of the following):

AA, AS, AAS, ATA or equivalent degree (on an official transcript) = 5 points
 BA, BS, MA, MS and higher, or equivalent degree (on an official transcript) = 10 points

**Possible
Points Percent**

10 10%

Science Prerequisite courses:

Cumulative G.P.A. _____ (your actual G.P.A., calculated on Form B - page 6)
 [GPA of 3.6 or above is 30 points. If below 3.6 multiply actual GPA times 8.3333 for points]

30 30%

Other Prerequisite courses:

Cumulative G.P.A. _____ (your actual G.P.A., calculated on Form B - page 6)
 [GPA of 3.6 or above is 10 points. If below 3.6 multiply actual GPA times 2.7777 for points]

10 10%

Work Experience (one of the following):

Minimum 1400 hours of human Medical related patient care **experience** = 5 points
 Minimum 250 hours of Dental office patient **experience** (volunteer counts) = 5 points
 Current Certified Dental Assistant (CDA) – copy of certificate required = 5 points
 Minimum 1400 hours of (chairside) Dental Assisting **employment** = 10 points

10 10%

TEAS Score :

Composite percentage divided by 100 and multiplied by 30 plus the TEAS: Reading score divided by 100 and multiplied by 10, combine to give the applicant the possible 40 points.

40 40%

Total Possible Points & Percentage: 100 100%

Part 2: Selection to Program

The selected candidates with the highest ranking will be notified by phone and invited to come in for an on-site interview.

Interview/Overall Impression: Candidate scores are dependent upon their professional dress, communication skills, and the ability to understand questions, problem solve and critically think through an answer to each question. 40%

Selection to Interview Score (from Part 1 above) 30%

TEAS: English (Adjusted individual score taken from the Individual Performance Profile)
 Punctuation, grammar, sentence structure, contextual words and spelling are covered in this section. 30%

Total Possible Percentage: 100%

The candidates with the top 30 scores will be offered, by phone call and letter, a position in the upcoming class. A deposit of \$500.00, applicable toward tuition, is due at that time. Selected students are required to complete a background check through CertifiedBackground.com. Result letters will be mailed to the other candidates interviewed. There is not a wait list for this program.

Due to the large volume of applications, it is not possible for Enrollment Services or the Dental Program to respond to phone calls, email, or in-person inquiries regarding your application status. Please check your application carefully prior to submission. Consider a Return Receipt Requested form if mailing.

Admissions Application for Fall 2010 Form B

Please complete the following information concerning the required Dental Hygiene prerequisite courses for Lake Washington Technical College. **Any application that is incomplete on February 12, 2010 will automatically disqualify the applicant for consideration of selection into the Fall 2010 class.**

- **All prerequisites must be completed by the end of Fall Semester 2009 or Fall Quarter 2009 with a minimum grade of 2.7 (B-) in each course (all eleven).**
- **All science prerequisites (Chemistry, Anatomy and Physiology, Microbiology and Nutrition) must have been taken within the last 7 years. The limit may be waived upon presentation of credentials.**

Grade points below 2.7 will not qualify.

To find the grade points for each letter grade, please use the following conversions:

A= 4.0 points B+=3.3 points B-= 2.7 points
A-=3.7 points B =3.0 points < 2.7 does not qualify

If your transcripts use numerical grades like 4.0, 3.8, etc., use those numbers for grade points.

Enter the college name and course number/title (if taken elsewhere), term/year taken, credit hours and grade point (**in numeric form**) that you want us to consider. Please add together and divide by the number of grade points for courses that are the same (ie...Chemistry and the Chemistry Lab). Do not include courses other than those listed below.

For each course, multiply the grade point by the number of credit hours to obtain the “quality points” (QP).

Example: 4.0 (grade point) x 5 (credit hours) = 20 quality points (QP)

Note: multiply semester credit hours by 1.5 for LWTC quarter credit hour equivalence

Example: 3 semester credit hours x 1.5 = 4.5 LWTC quarter credit hours

Total up the “quality points” and divide by the total number of credit hours to obtain the “grade point average” (GPA).

Example: 120 quality points (20 QP x 6 courses) / 30 credit hours (5 credit hours X 6 courses) = 4.0 GPA

SEE PAGE 3 FOR QUESTIONS ABOUT LWTC COURSE NUMBERS AND TITLES.

College Name	LWTC Course # /Title	Other College #/Title	Term/Yr	Cr Hrs	Grade	QP
	Chem& 121 – Intro to Chemistry					
	Chem& 131 - Biochemistry					
	Biol& 241 (211) – A & P I					
	Biol& 242 (212) – A & P II					
	Biol& 260 - Microbiology					
	Nutr& 101 (Biol 106) – Nutrition					
Totals						

COURSE GRADE POINTS BELOW 2.7 WILL NOT QUALIFY

Science GPA _____

College Name	LWTC Course #/Title	Other College #/Title	Term/Yr	Cr Hrs	Grade	QP
	Psyc& 100 – General Psychology					
	Soc& 101 – Intro to Sociology					
	Engl& 101 – English Composition I					
	Oral Communication – College Level					
	Math – degree level (102 or above)					
Totals						

Other GPA _____

Name

SID or SS#

Checklist for Dental Hygiene Application for Fall 2010

**Reminder - submit all items (including this form) in a manila envelope to Enrollment Services.
Write "Attn.: DH Admissions" in the lower-left corner of the envelope.**

Provided by applicant:

<u>Submitted</u> <u>New</u>	<u>Already</u> <u>Submitted *</u>	<u>Program Requirement</u> * If already submitted to Enrollment Services put quarter/year
_____	_____	Math – degree level – [102 or above] – 5cr
_____	_____	Chem& 121 (101) – Introduction to (Principles of) Chemistry – 5cr
_____	_____	Chem& 131 – Biochemistry – 5cr
_____	_____	Biol& 241 (211) – Anatomy and Physiology I – 6cr LWTC (5cr other)
_____	_____	Biol& 242 (212) – Anatomy and Physiology II – 6cr LWTC (5cr other)
_____	_____	Engl& 101 – English Composition I (Written Expression) – 5cr
_____	_____	Psyc& 100 (101) – General Psychology – 5cr
_____	_____	Oral Communication – college level – 5cr
_____	_____	Soc& 101 (Soci 110) – Introduction to Sociology – 5cr
_____	_____	Biol& 260 (215) – Microbiology – 5cr
_____	_____	Nutr& 101 (Biol 106) – Nutrition for Healthcare Professionals – 5cr
➤ Please be sure to check that <u>all</u> eleven (11) prerequisite grade points are <u>2.7 or above</u>.		
_____	_____	Official college transcripts for <u>all</u> colleges attended
_____	_____	LWTC application for admission
_____	_____	Fall 2010 Dental Hygiene application
_____	_____	Fall 2010 Form B
_____	_____	Copy of CDA certificate (if <u>current</u> Certified Dental Assistant)
_____	_____	Official copy of TEAS – Individual Performance Profile score sheet
_____	_____	Signed proof of 2 of 3 Hepatitis B vaccinations completed ** (2 copies)
_____	_____	Work Experience verification form(s) from employer(s) in sealed envelope(s)
_____	_____	Checklist for Dental Hygiene Application-Fall 2010 (this form)
_____	_____	Email address (required)

**** Titer showing proof of immunity - or - Hepatitis B vaccination series – complete the first 2 of 3 (one month apart) by the application deadline-the third must be completed (6 months later) by orientation day. Signed proof from doctor/clinic is needed; 2 copies of each.**



EMPLOYEE DENTAL/MEDICAL WORK VERIFICATION

(For Fall 2010 Dental Hygiene application file)

Employee: _____

Start date: _____

Position: _____

End date: _____

Total hours worked: _____
(Please do not enter hours per week.)

Specific duties:

Employer: _____

Address: _____

Employer's signature

Phone #: _____

Required for verification

Date

This form must be returned to the applicant in a sealed envelope, with your signature across the seal, so that the applicant may turn it in with the application materials by February 12, 2010; he/she will not receive recognition for the work if not submitted.

Application Checklist and Other Information (keep for your reference)

Submitted New	Already Submitted	(if already submitted put quarter/year submitted to Enrollment Services)
_____	_____	Math – degree level – [102 or above]
_____	_____	Chem& 121 (101) – Introduction to (Principles of) Chemistry
_____	_____	Chem& 131 – Biochemistry
_____	_____	Biol& 241 (211) – Anatomy and Physiology I
_____	_____	Biol& 242 (212) – Anatomy and Physiology II
_____	_____	Engl& 101 – English Composition I (Written Expression)
_____	_____	Psyc& 100 (101) – General Psychology
_____	_____	Oral Communication – college level
_____	_____	Soc& 101 (Soci 110) – Introduction to Sociology
_____	_____	Biol& 260 (215) – Microbiology
_____	_____	Nutr& 101 (Biol 106) – Nutrition for Healthcare Professionals
_____	_____	LWTC application for admissions
_____	_____	Fall 2010 Dental Hygiene form (to apply or reapply)
_____	_____	Fall 2010 Form B (to apply or reapply)
_____	_____	All official college transcripts (not printouts of electronic transfer files as degrees are not included)
_____	_____	Copy of certificate, if <u>current</u> CDA (Certified Dental Assistant)
_____	_____	Official copy of TEAS: Individual Performance Profile score sheet
_____	_____	Signed proof from doctor/clinic of 2 of 3 Hepatitis B
_____	_____	vaccinations completed OR proof of immunity(titer) (2 copies) *
_____	_____	Work verification form(s) from employer(s) in sealed envelope(s)
_____	_____	Checklist for Dental Hygiene Application-Fall 2010 (page 7)
_____	_____	Email address (required)

Please make copies as needed of the forms provided in this packet, and keep a complete copy of your application packet for your records.

There is currently no application fee for dental hygiene.

All prerequisites must be completed by the end of Fall Semester 2009 or Fall Quarter 2009 to apply for Fall 2010. **Each of the eleven (11) prerequisites must be completed with a minimum grade of 2.7. Your degree must also be completed by this deadline to count for education points. It must show on an official transcript. No exceptions.**

If you are re-applying, you must complete a current Dental Hygiene application and Form B, and submit updated copies of transcripts, TEAS: Individual Performance Profile score sheet and work verification forms if anything has changed since the previous application period. Contact Enrollment Services (425-739-8104) about reactivating your application file.

All materials listed on the Dental Hygiene application (page 5) should be in the envelope you submit to Enrollment Services; no changes or additions will be accepted after the deadline. Write “Attn.: DH Admissions” in the lower-left corner of the envelope. *If submitting by mail, consider paying for a Return Receipt Requested form at the Post Office to confirm when your application packet arrives at the college. You will be notified if you are in the interview group.*

All interviewed candidates will receive notification of their status, mailed after the new class has been chosen.

Accepted students will pay a \$500.00 deposit applicable toward tuition. They will be required to complete a background check through CertifiedBackground.com. Further instructions about preparing for orientation and the Fall 2010 quarter will be sent out in June or July. Information about the 2010-2011 academic calendar may be found online.

A copy of the curriculum can be found in the College catalog, both in print and online.

*** Hepatitis B vaccination series – complete the first 2 of 3 (one month apart) by the application deadline, the third must be completed (6 months later) by orientation day (OR provide titer showing proof of immunity). Signed proof from doctor/clinic is needed; 2 copies of each. Make a copy to keep for your records.**

Due to the large volume of applications, it is not possible for Enrollment Services or the Dental Program to respond to phone calls, email, or in-person inquiries regarding your application status. Please check your application carefully prior to submission.

